

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

Introduction

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# **CITY OF ASHEVILLE FEES & CHARGES MANUAL**

## **INTRODUCTION**

The City Council has determined that there are three main types of services provided by the City organization to outside users: those for public good, those for private good, and those for both public and private good. For those services that provide a public good, the service generally benefits the public at large. A private good benefits solely those who consume the good. A public and private good generally benefits identifiable individuals, but the benefits from the service may extend to the community at large.

City Council philosophy is that services which benefit the public at large are generally supported by the tax base, services which provide a private benefit should be supported by those who consume the benefits, and services which are a public/private good are generally supported by both the specific beneficiaries and the tax base with the percentages of each being determined on a service-by-service basis. The Fees and Charges Manual is established on the basis of this philosophy.

The City of Asheville Fees and Charges Manual is the mechanism by which fees are established for the City. The Manual contains information for each fee and charge external to City operations. The information includes a brief description of the revenue, a fee schedule, and a cost recovery principle for each fee and charge.

The Manual is organized by department. The Manual is scheduled for an annual review and update. Each year, fees and cost recovery principles will be reviewed for their continuing appropriateness. Any adjustment deemed necessary will be made at that time.

**CITY OF ASHEVILLE  
FEES & CHARGES SUMMARY**

DEPARTMENT    Building Safety

<u>Name of Revenue</u>	<u>Page</u>
Permit Fees	BS 1 - 5

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BUILDING SAFETY DEPARTMENT  
PERMIT FEES 07/01/2010

**Building Permit includes fee for all trade permits (Building, Electrical, Mechanical, Plumbing and Fire);** Building Permit fee shall be collected at the time of the permit application and submission of plans. Payment may be delayed if the designer submits completed plans before the awarding of construction contract bids to the contractors; see XII for separate plan review fees that may be applicable.

**I. AFFORDABLE HOUSING FEE WAIVERS {also applies to Engineering, Sewer (MSD), Water and Zoning Fees} Rebate of 50% (Regular fees are paid in full then rebated on completion and sale of project.)**

- A. **New Residential for sale** (single family or condominium type): Must meet State Building Code (not manufactured HUD homes). Maximum Sale Price restrictions: 0 Bedroom \$115,000 (Efficiency Unit), 1 Bedroom \$125,000, 2 Bedrooms \$145,000, 3 Bedrooms \$160,000 and 4 bedrooms \$170,000
- B. **New Residential for rental** (assisted by a local, state or federal program requiring it to remain affordable for tenants below 80% of median income)

**II. SUSTAINABLE RESIDENTIAL FEE WAIVERS (Regular fees are paid in full then rebated on completion and CO issued or with certification or rating submittal on completion and CO issued.)**

- A. Healthy Built Home Certification \$100.00
- B. Energy Star Rating \$100.00
- C. Geo Thermal installation \$50.00
- D. Solar Panel installation \$50.00
- E. Wind Generator installation \$50.00
- F. Storm (Grey) Water Collection Device for reuse in yard sprinkler etc. \$50.00
- G. Residential Unit(s) 100% Accessible (type B beyond Code Requirements) \$100.00 per unit

**III. SINGLE FAMILY NEW CONSTRUCTION, ADDITIONS, RENOVATIONS, and REMODELS (EACH UNIT)\*\* Fees includes plan review and all inspection trades if required. All fees are subject to an additional 4% technology fee.**

- A. Up to 1000 square foot\* \$ 300.00
- B. 1001 to 1500 square foot \$ 450.00
- C. 1501 sq. ft. and above: \$ 450.00 plus \$ .30 per sq. ft. over 1500 sq. ft.
- D. Re-roof residential unit \$75.00

**IV. RESIDENTIAL MISCELLANEOUS STRUCTURES: (Detached or Attached – Carport, Garage, Deck, Open Porch, Storage Bldg. etc.) (All fees are subject to an additional 4% technology fee.)**

- A. All Decks, open Porch, & Storage Bldg. less than 500 Square ft. \$75.00
- B. Attached or Detached \$ 150.00 plus \$ .30 per square ft. over 500 sq.ft.
- C. Fees includes plan review and building inspections; for other trades add \$75 per trade.

**V. MANUFACTURED HOME (HUD Approved) (All fees are subject to an additional 4% technology fee.)**

- A. New Single-wide and multi-section units \$ 150.00 (includes elect. & plbg.)
- B. Heat Pump or A/C... \$75 additional fee (includes mech. & elect.)
- C. Relocated/Used Single-wide and multi-section units \$200.00 (Inc. elect., plbg. & Housing Code Letter of Life Safety)

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**VI. MODULAR BUILDING (N.C. SEAL), OR DWELLING MOVED ONTO SITE (All fees are subject to an additional 4% technology fee.)**

- A. 1 story \$ 200.00
- B. Greater than 1 Story \$ 300.00
- C. Additional work (attached decks, garages, porches, finishing of bonus rooms, etc.) done by the contractor is included in the above fee, but must be shown on the plans and included in the remarks on the permit: Additional permit(s) is required if the contractor is constructing the above items and not on plans.

**VII. MULTI-FAMILY (Duplex, Apartments, and Condos.) (All fees are subject to an additional 4% technology fee.)**

- A. Shell cost is based on IX Commercial (non-residential) plus each unit (B)
- B. Each Unit - \$ 350.00
- C. Permitted and fees calculated per building. Fire Department fee is 10% of building fees for apartments and condominiums.

**VIII. HOME OWNER RECOVERY FUND**

- A. As per G.S. 87-1 - \$10.00 per building permit

**IX. COMMERCIAL (NON-RESIDENTIAL)** Includes Bed and Breakfast with over 5 guest rooms, Motels, Hotels, Mixed Use (commercial/residential), Communication Towers, Signs, etc. Fees for multifamily renovations shall be per building.

- A. **Fee based on project cost per applicable trade (All fees are subject to an additional 4% technology fee.)**

<u>\$ Cost</u>	<u>Fee</u>	<u>\$ Cost</u>	<u>Fee</u>
\$0 - \$5,000	\$75.00	\$200,001 - \$275,000	\$2,800.00
\$5,001 - \$10,000	\$150.00	\$275,001 - \$350,000	\$3,150.00
\$10,001 - \$15,000	\$300.00	\$350,001 - \$425,000	\$3,500.00
\$15,001 - \$25,000	\$500.00	\$425,001 - \$500,000	\$4,250.00
\$25,001 - \$50,000	\$700.00	\$500,001 - \$625,000	\$5,000.00
\$50,001 - \$75,000	\$900.00	\$625,001 - \$750,000	\$6,000.00
\$75,001 - \$100,000	\$1,200.00	\$750,001 - \$875,000	\$7,000.00
\$100,001 - \$150,000	\$1,600.00	\$875,001 - \$1,000,000	\$8,000.00
\$150,001 - \$200,000	\$2,200.00	Cost over \$1,000,000 adds .15% (.0015) of each added million dollars or portion thereof.	

- B. Fire Fee shall be \$75.00, plus 10% of all other trade fees (Building, Electrical, Mechanical, and Plumbing) when those fees exceed \$ 100.00.
- C. Sprinklers and fire alarm cost shall be included in the building costs.
- D. Plan Review Fees are calculated separately.
- E. Minimum Permit Fee \$ 75.00 Per Trade
- F. Construction Cost shall be based on total contract cost (labor, materials, supervision, overhead, profit, architectural/engineering plans and specifications) or the most current International Code council's (ICC) Building Valuation Data", whichever is greater.
- G. Renewal of expiring permit or change of contractor \$75.00

**X. RE-INSPECTIONS (Commercial and Residential) (All fees are subject to an additional 4% technology fee.)**

- A. One free re-inspection per trade.

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BUILDING SAFETY DEPARTMENT  
PERMIT FEES 7/01/2010

B. Second and subsequent re-inspections must be paid before next inspection:

Level I	-	\$100
Level II	-	\$150
Level III	-	\$200

**XI. Approved Permit(s) and Plans on Site (All fees are subject to an additional 4% technology fee.)**

A.	Failure to post permit	\$75.00
B.	Failure to have approved plans on site	\$135.00
C.	Re-stamp of additional or lost "approved plans"	\$75.00
D.	After 3 <sup>rd</sup> submittal for same technical reason(s) identified in earlier submittals:	
	Level I	\$135
	Level II	\$150
	Level III	\$225

**XII. Plan Review Fee (All fees are subject to an additional 4% technology fee.)**

<u>\$ Cost</u>	<u>Fee</u>	<u>\$ Cost</u>	<u>Fee</u>
\$0 - \$5,000	\$75.00	\$15,001 - \$25,000	\$150.00
\$5,001 - \$10,000	\$100.00	\$25,001 - \$50,000	\$175.00
\$10,001 - \$15,000	\$125.00	\$50,001 - \$100,000	\$200.00
\$100,001 - \$1,000,000	0.2% (.002) of the total construction costs		
\$1,000,001 - \$5,000,000	\$2,000 plus 0.1% (.001) of all costs above \$1,000,000		
> \$5,000,000	\$6,000 plus 0.05% (.0005) of all costs above \$5,000,000		

Plan review fees will be 50% of fee when project is affordable housing, building is seeking LEED certification, project approved for economic development grant by City Council, an existing building redevelopment for manufacturing; or redevelopment of a Brownfield site.

**XIII. Expedite Service Fee (All fees are subject to an additional 4% technology fee.)**

- A. \$100.00 per hour per staff member with a minimum of \$200.00 (2-hours)
- B. Phased design/build projects (foundation, shell, etc.) with plans that are complete the fees shall be for the phase being submitted plus 10% of the fee for the estimated total project cost

**XIV. Working without a Permit (per trade, includes proceeding beyond plans approved. (All fees are subject to an additional 4% technology fee.)**

- A. First Offense \$100 (Homeowner is \$50.00 if paid within 5 working days)
- B. Second Offense \$200
- C. Third or more Offenses \$300 (letter will be sent to the appropriate licensing board)

**XV. Other Permits, Inspections, Fees (All fees are subject to an additional 4% technology fee.)**

- A. Minimum permit fee \$75.00
- B. Combination Permit Fee (for change outs of HVAC, water heater, etc. when one company has appropriate license or one applicant lists all appropriate licensed contractors and commercial total cost is less than \$5,000) \$100.00
- C. 50% rebate for 65 year old or older homeowners for HVAC, water heater, etc. change outs upon supplying information
- D. Temporary Saw Service (pole) when requested prior to building permit \$75.00

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- E. Tents in same location:
  - 1 – 10 tents \$75.00 per trade 11 or more tents \$125 per trade
- F. School Inspections (same visit) \$100 for first building plus \$75.00 for each additional building
- G. Demolition Permits (does not include electrical permit): Residential \$75.00  
Commercial interior \$75.00 Commercial building \$150.00
- H. Housing Authority permits by contractor(s) are per appropriate fee schedule.
- I. ABC Inspection (all trades including Fire Department) \$375.00
- J. Amendment to Plans or Permit or Renewal of expiring Permit:
  - 1. No change to construction cost \$75.00 per hour per trade
  - 2. Change to construction cost see permit and plan review fees
  - 3. Residential (one and two-family) \$75.00
- K. Retaining walls greater than 5-feet tall when attached or impacting a building:  
Residential \$75.00 Commercial based on construction costs
- L. Handicap Parking Sign Violation (30-days from written notice) \$250.00
- M. Monthly Activity Report \$18.00 per year when mailed
- N. Annual Maintenance permit(s) for licensed contractors employed for maintenance and repair of large facilities: \$100 plus ½ of the estimated commercial permit fee per trade. Expires December 31<sup>st</sup> of each year.
- O. Electrical Homeowners Exam \$75.00
- P. Electrical Journeyman (per person) Exam \$50.00; Special Scheduled Exam \$100.00; Renewals (3 years) \$25.00
- Q. Temporary Certificate of Occupancy/Temporary Utilities \$200.00; renewal prior to expiration \$100.00; Temporary Water for Construction \$25.00
- R. Minimum Permit/Inspection Fee: (Includes 1 to 2 Family electrical, mechanical, plumbing, storage tank installations, underground storage tank removal) \$75.00
- S. When the Fire Department inspectors are involved in the enforcement of the State Building code as authorized by the Fire Prevention Code, fees and charges for those enforcement activities shall be those prescribed for the enforcement of the same provisions by the Building Safety Department.
- T. Renewal of expiring permit or change of contractor \$75.00
- U. Events on Private Property amendment \$75.00
- V. Multi-events on Private Property within 6 months and all conditions remain the same if all events included in original application \$50.00 each event after initial event

**XVI. Refunds and Delinquent Accounts (Technology fee is non-refundable.)**

- A. Minimum charge for permit processing \$75.00
- B. Permits processed with no inspections or plan review 90% of permit fee minus minimum charge \$75.00
- C. Plans reviewed with no inspections 75% of permit fee minus minimum charge \$75.00
- D. Bank card refused or checks returned for non-sufficient funds all services stop until account is current. Subsequent delinquency results in cash for services.
- E. No refund 6 months or more after permit issued or plans reviewed

**XVII. Minimum Housing Code**

- A. Initial Housing and Life Safety Inspection fee determined by third party Inspection Company
- B. Non-voluntary Inspections:
  - 1. Single Family Residence \$400.00

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BUILDING SAFETY DEPARTMENT  
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- 2. Multi-family 1<sup>st</sup> unit \$300 each additional unit \$150 each
- C. Housing Certificate or Life Safety Letter for owner occupied dwellings \$20.00  
(waived for dwellings passing initial inspections with no repairs to be made or when relocating a manufactured home as found in section V)
- D. Housing Certificate for non-compliant units \$100.00 per unit inspected
- E. Temporary Housing Certificates \$100.00; renewal prior to expiration \$75.00
- E. Third Party Inspector annual fee \$250.00
- F. Third Party Inspector application and exam fee \$250.00
- G. Required housing corrections as a result of inspection report \$75.00 permit includes all trades and issue of any document (any work done beyond scope of report permit fees are per trade)

**XVIII. Street Naming (All fees are subject to an additional 4% technology fee.)**

- A. Street Name change
  - 1. 1 – 5 addresses changed: \$100.00
  - 2. 6 – 15 addresses changed: \$200.00
  - 3. 16 – 25 addresses changed: \$350.00
  - 4. 26 – 50 addresses changed: \$500.00
  - 5. >50 addresses changed: \$750.00
- B. New building address creation: \$25.00
- C. New subdivision address creation: \$250.00 per application plus \$5.00 per address



**CITY OF ASHEVILLE  
FEES & CHARGES SUMMARY**

DEPARTMENT     Civic Center

<u>Name of Revenue</u>	<u>Page</u>
Sale M&S - Beer & Wine	CC 1
Sale M&S -- Catering Commission	CC 2
Sale M&S -- Catering In-House	CC 3
Food Sales	CC 4
Sale M&S - Mixed Beverages	CC 5
Sale M&S -- Vending	CC 6
Arena Reset Fees	CC 7
Capital Maintenance Fee	CC 8
Facility Fee	CC 9
Miscellaneous	CC 10
Sale M&S -- Novelty Sales	CC 11
Rents - Building, Equipment & Staff	CC 12-15
Sale M&S -- Ticket Office	CC 16
Sale M&S -- Box Office Handling	CC 17
Engineering Operations Sheet	CC 18-19
Maintenance Operations Sheet	CC 20

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Civic Center</u>	<b>DIVISION</b>	<u>Concessions</u>
<b>Revenue Name</b>	<u>Sale-Beer &amp; Wine</u>		
<b>Account Code</b>	<u>62600904:450508</u>		

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**Description of Revenue**

Revenue derived from the sale of beer and wine at appropriate Civic Center events.

**Fee Schedule**

Market Value.

**CITY OF ASHEVILLE  
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<b>DEPARTMENT</b>	<u>Civic Center</u>	<b>DIVISION</b>	<u>Concessions</u>
<b>Revenue Name</b>	<u>Sale M&amp;S - Catering Commissions</u>		
<b>Account Code</b>	<u>62600904:450405</u>		

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**Description of Revenue**

Revenue derived from firms catering at the Civic Center.

**Fee Schedule**

10% of Gross Sales.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Civic Center</u>	<b>DIVISION</b>	<u>Concessions</u>
<b>Revenue Name</b>	<u>Sale M&amp;S -- Catering In-House</u>		
<b>Account Code</b>	<u>62600904:450510</u>		

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**Description of Revenue**

Revenue derived from the Civic Center Concessions Division doing the catering.

**Fee Schedule**

Varies by Product.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Civic Center</u>	<b>DIVISION</b>	<u>Concessions</u>
<b>Revenue Name</b>	<u>Food Sales</u>		
<b>Account Code</b>	<u>62600904:450504</u>		

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**Description of Revenue**

Revenue derived from the sale of food at concession operations.

**Fee Schedule**

Charges for concessions sold by the Civic Center as determined by periodic reviews of cost of goods sold and survey of local entertainment venues.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Civic Center</u>	<b>DIVISION</b>	<u>Concessions</u>
<b>Revenue Name</b>	<u>Sale-Mixed Beverages</u>		
<b>Account Code</b>	<u>62600904:450507</u>		

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**Description of Revenue**

Revenue derived from the sale of mixed beverages during appropriate Civic Center events.

**Fee Schedule**

Market value.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Civic Center</u>	<b>DIVISION</b>	<u>Concessions</u>
<b>Revenue Name</b>	<u>Sale M&amp;S - Vending</u>		
<b>Account Code</b>	<u>62600904:450502</u>		

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**Description of Revenue**

Revenue from the Vending Machines in the Civic Center.

**Fee Schedule**

Varies by product.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Civic Center</u>	<b>DIVISION</b>	<u>General Operations</u>
<b>Revenue Name</b>	<u>Arena Reset Fees</u>		
<b>Account Code</b>	<u>62600900:450307</u>		

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**Description of Revenue**

Revenue derived from the reset of the arena.

**Fee Schedule**

Remove Bleachers:        \$1,000.00 per event for shows grossing less than \$35,000.00 in ticket sales.

Remove ADA Section:     \$2,500.00 per event for shows grossing less than \$35,000.00 in ticket sales.

Note: The above fees will be waived for tenants that held events at the Civic Center prior to October 1, 1998.



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FEES & CHARGES MANUAL**

**DEPARTMENT** Civic Center **DIVISION** General Operations  
**Revenue Name** Capital Maintenance Fee  
**Account Code** 62600900:488003

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**Description of Revenue**

Revenue from the promoter of ticketed events to assist with capital improvements.

**Fee Schedule**

2% of gross ticket sales.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

DEPARTMENT	Civic Center	DIVISION	General Operations
Revenue Name	Facility Fee		
Account Code	62600900:450313		

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**Description of Revenue**

Revenue from the collection of a facility fee for all ticketed entertainment events and a facility fee for all trade show events.

**Fee Schedule**

Up to \$3.00 per ticket depending on show.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Civic Center</u>	<b>DIVISION</b>	<u>General Operations</u>
<b>Revenue Name</b>	<u>Miscellaneous</u>		
<b>Account Code</b>	<u>62600900:489000</u>		

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**Description of Revenue**

Revenue derived from infrequently provided services such as the subletting of telephone lines, mail order ticket handling charges, bad check collection fees, etc.

**Fee Schedule**

As collected.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Civic Center</u>	<b>DIVISION</b>	<u>General Operations</u>
<b>Revenue Name</b>	<u>Sale M&amp;S--Novelty Sales</u>		
<b>Account Code</b>	<u>62600900:450511</u>		

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**Description of Revenue**

Revenue derived from Novelty and T-Shirt Sales at events.

**Fee Schedule**

25% of net gross.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

**DEPARTMENT** Civic Center **DIVISION** General Operations/Event Personnel  
**Revenue Name** Rent - Building, Equip. & Staff  
**Account Code** See Fee Schedule below

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**Description of Revenue**

Revenue derived from the rental of Civic Center space.

**Fee Schedule**

**I. Facility Rental Rates**

**1. Arena -- 62600900:450307**

- a. Ticketed Events: \$2,750.00 or 10% of Net Gross Ticket Receipts, whichever is greater, computed per performance. Net Gross is defined as actual gross receipts less appropriate North Carolina taxes. An additional fee of \$200.00 vs. 3% of gross receipts from receipts from ticket sales is added to either type of rental payment, whichever is greater. Tickets must be sold by Civic Center Box Office.
- b. All Other Events: \$2,750.00 per day. Not to exceed 8 hours of occupancy. Additional time - \$200.00 per hour.

**2. Thomas Wolfe Auditorium -- 62600900:450308**

- a. Ticketed Events: \$1,350.00 or 10% of Net Gross Ticket Receipts, whichever is greater, computed per performance. Net Gross is defined as actual gross receipts less appropriate North Carolina taxes. An additional fee of \$200.00 vs. 3% of gross receipts from receipts from ticket sales is added to either type of rental payment, whichever is greater. Tickets must be sold by Civic Center Box Office.
- b. All Other Events: \$1,350.00 per day. Not to exceed 8 hours of occupancy. Additional time is \$100.00 per hour.

**3. Exhibit Hall -- 62600900:450308**

- a. Ticketed Events: \$1,000.00 or 10% of Net Gross Ticket Receipts, whichever is greater, computed per performance. Net gross is defined as actual gross receipts less the appropriate North Carolina taxes. An additional fee of \$200.00 vs. 3% of gross receipt
- b. All Other Events: \$1,000.00 per day. Not to exceed 8 hours of occupancy. Additional time - \$100.00 per hour.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

DEPARTMENT	Civic Center	DIVISION	General Operations/Event Personnel
Revenue Name	Rent - Building, Equip. & Staff		
Account Code	See Fee Schedule below		

**Fee Schedule**

**4. Banquet Hall**

\$500.00 rental for each 8 hour period per day. Additional hours at \$50.00 each.  
Time after 12 AM is \$100.00 per hour.

**5. Meeting Rooms 1 to 12 -- 62600900:450310**

\$100.00 rental for each 8 hour period per day. Additional hours at \$15.00 each.  
Time after 12 AM is \$100.00 each hour.

**6. Move In/Move Out/Rehearsal or Dark Day Fees**

- a. Monday to Wednesday: Half the regular "All Other Events" fee for up to 8 hours of use. Additional time charged regular per hour fee quoted above.
- b. Thursday to Sunday: The regular "All Other Events" fee for an 8 hour period. Additional time charged at regular per hour fee quoted above.

**II. Staff, Optional Equipment, and Utility Rates**

**1. Staff Reimbursement: Minimum 4 hour calls apply. -- 62600901:450512**

a. Door Guards	\$11.00/hour
b. Ticket Takers	\$11.00/hour
c. Ushers	\$11.00/hour
d. EMT (Emergency Medical Technician)	\$20.00/hour
e. Crew Leader	\$20.00/hour
f. City Police Officers	\$30.00/hour
g. Police Supervisor (3 or more)	\$35.00/hour
h. Receptionist	\$11.00/hour
i. Laborer	\$20.00/hour
j. Equipment Operator	\$20.00/hour
k. Electrician	\$20.00/hour
l. Ticket Seller	\$11.00/hour
m. Coordinator	\$20.00/hour

# CITY OF ASHEVILLE FEES & CHARGES MANUAL

DEPARTMENT Civic Center DIVISION General Operations/Event Personnel

Revenue Name Rent - Building, Equip. & Staff

Account Code See Fee Schedule below

## Fee Schedule

### **2. Equipment: is on an as available schedule. -- 62600900:450306**

All equipment is finite in number. We urge you to communicate your needs as soon as you know, but most certainly, at least 15 days prior to your event.

- |   |                               |
|---|-------------------------------|
| a. Basketball Floor                           | \$600.00/day                  |
| b. Chairs                                     | \$ 0.75/each                  |
| c. Follow Spots (Super Troupers)              | \$ 100.00/each/day            |
| d. Forklift (without operator)                |                               |
| (i) By the hour                               | \$15.00/hour                  |
| (ii) By the day                               | \$100.00/day                  |
| e. Forklift (with operator)                   |                               |
| (i) By the hour                               | \$40.00/hour                  |
| f. Lectern                                    | \$10.00/day                   |
| g. Microphone (1 supplied no charge)          | \$15.00/each                  |
| h. Photo Copies                               | \$0.25/each                   |
| i. Piano (Tuning not included)                |                               |
| (i) Upright                                   | \$50.00                       |
| (ii) Steinway Concert Grand (auditorium only) | \$500.00                      |
| (iii) Baldwin Grand (arena only)              | \$300.00                      |
| j. Pipe & Drape (Blue)                        |                               |
| (i) Exhibit Booth (8'x10' or 10'x10')         | \$20.00 per show              |
| (ii) Perimeter Drape                          | \$1.00/running ft.            |
| k. Staging/Risers/Steps (4'x8' sections)      | \$15.00/each                  |
| l. Tables (8'x30" rectangular or 60" round)   | \$6.00/each                   |
| (i) Cloths for above (linen)                  | \$10.00/each                  |
| (ii) Paper Covers                             | \$3.00/each                   |
| (iii) Skirting for tables                     | \$12.00/each                  |
| m. Washer/Dryer Rental                        | \$50.00/day                   |
| n. Towels                                     |                               |
| (i) Hand Towels                               | \$2.00/each                   |
| (ii) Bath Towels                              | \$4.00/each                   |
| o. Iron & Ironing Board                       | \$30.00/day                   |
| p. Fax Transmittal/Receive                    | \$2-1st page/\$1 addtl. pages |
| q. Orchestra Shell                            | \$300.00/day                  |
| r. Sound System                               | \$100.00                      |
| (i) Wireless Microphones                      | \$30.00/each                  |
| (ii) TV/VCR                                   | \$75.00                       |
| (iii) Easel                                   | \$10.00 each                  |

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

**DEPARTMENT** Civic Center **DIVISION** General Operations/Event Personnel  
**Revenue Name** Rent - Building, Equip. & Staff  
**Account Code** See Fee Schedule below

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**Fee Schedule**

**3. Utility Rates:**

- a. Telephone (For 800, 888, & local calls only)
  - (i) Installation\* \$125.00/line
  - (ii) If no longer than 7 days add \$50.00/week
- b. Electrical
  - (I) Per 15/20/30 Amp 120 volt Circuit \$30.00/1st day & \$20 each day afterward
  - (iii) Extension Cord (no power included - 25ft) \$25.00/each
  - (iii) Special Services:
    - 208 volt/ 408 volt, Three Phase, etc. \$50.00 - \$300.00 per day
- c. Water Hookup\* (limited to select locations) \$75.00/2 hot tubs  
(other rates TBD)

\* Floor Rate add \$50.00/each

**III. Negotiation of Rental Rates**

The Civic Center Director is authorized to negotiate rental rates and to charge other rates for any of the Civic Center facilities and equipment outside of the normal rental schedule when in his/her judgment such negotiated rates are in the best interests



**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

**DEPARTMENT** Civic Center **DIVISION** Ticket Office  
**Revenue Name** Sale M&S - Ticket Office  
**Account Code** 62600903:450358

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**Description of Revenue**

Revenue derived from a percentage paid by lessees for ticket services.

**Fee Schedule**

\$200.00 vs. 3% of net gross.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Civic Center</u>	<b>DIVISION</b>	<u>Ticket Office</u>
<b>Revenue Name</b>	<u>Sale M&amp;S - Ticket Office Handling</u>		
<b>Account Code</b>	<u>62600903:450359</u>		

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**Description of Revenue**

Revenue derived from a fee paid by the public to purchase tickets of the phone.

**Fee Schedule**

\$1.50 per ticket by the phone.

## ENGINEERING OPERATIONS SHEET

EVENT:

DATE:

### UNDERLINE AREAS USED BY EVENT

1. Arena Main Floor; Concourse; Dressing Rooms A, B, C, D, E; Meeting Rooms 2,3,4,5,6,7,8,9,10,11; Visitors Locker Room;
2. Auditorium; Lobby; Main Floor Seating; Balcony Seating; Stage; Dressing Rooms
3. Exhibit Hall; Dish Room; Employee Parking Lot
4. Banquet Hall
5. Museum or Other

**ALL REQUEST MUST BE RECEIVED FIVE WORKING DAY PRIOR TO THE EVENT OR RATES COULD BE CHARGED AT THE RATE "DAY OF THE EVENT"**

Personnel Charges	Cost	Quantity	Total
Electrician or Engineer	\$30.00 per hour		
Labor	\$20.00 per hour		
Equipment Used by Client			
Telephone Line (no long distance calls)	\$125.00 each		
Telephone Line (day of the event) (no long distance)	\$175.00 each		
Telephone Instrument	\$10.00 each		
Follow Spots – Carbon arc Super Troopers (Must use IATSE Operators – see IATSE rate sheet for operator cost)	\$100.00 each		
Portable PA system with one Microphone	\$30.00 per day		
Microphone	\$15.00 each – per day		
Wireless Microphone (limited avail)	\$30.00 per day		
Sound System Usage in the Arena or Auditorium (When Required – Must use IATSE Operators – see IATSE labor rate sheet)	\$100.00		
CD Player	\$20.00 per day		
20 amp – 120 volt circuit (10 days advance notice)	\$30.00 the first day & \$10.00 each additional day		
20 amp – 120 volt circuit (day of event)	\$60.00 the first day and \$10.00 each additional day		
20 amp – 208 volt – single phase circuit (10 day advance notice)	\$50.00 the first day and \$15.00 each additional day		
20 amp – 208 volt – single phase circuit (day of event – if possible)	\$100.00 the first day and \$30.00 each additional day		
50 amp – 208 volt – single phase circuit (10 day advance notice)	\$75.00 the first day and \$25.00 each additional day		

## ENGINEERING OPERATIONS SHEET

Page 2

Equipment	Cost	Quantity	Total
30amp – 208 – 3 phase circuit (10 day advance notice)	\$75.00 the first day and \$25.00 each additional day		
30 amp – 208 volt – 3 phase circuit (day of the event – if possible)	\$150.00 the first day and \$25.00 each additional day		
50 amp – 208 volt – 3 phase circuit (10 day advance notice)	\$100.00 the first day and \$30.00 each additional day		
50 amp – 208 volt – 3 phase circuit (day of the event – if possible)	\$200.00 the first day and \$30.00 each additional day		
100 amp – 208 – 3 phase circuit (10 day advance notice)	\$150.00 the first day and \$50.00 each additional day		
100 amp – 208 – 3 phase circuit (day of the event – if possible)	\$300.00 the first day and \$50.00 each addition day		
Water (10 days advance notice) limited locations	\$75.00 / 2 hot tubs (other rates TBD)		
Water Hook up day of the event (if possible)	\$150.00 each		
Cable Trays – 3 foot sections- limited quantity	\$5.00 each		
Drop Cords	\$25.00 each		
Power Strips (limited quantity)	\$20.00 each		
Wireless Internet Service – Green Room and Banquet Hall;	\$200.00		
Wireless Internet Service for Arena – for meeting room #8 & #9; additional charges will apply for other areas arena;	\$200.00		
Cable TV Hook-Up (limited areas)	\$50.00		
Employee parking lot	\$1500.00 per day Only available if employee parking be arranged off sight;		
Other materials and equipment not listed will be charged by product value;			

# MAINTENANCE OPERATIONS SHEET

EVENT:

DATE:

## CIRCLE AREAS USED BY THE EVENT

1. Arena: Main Floor; Concourse; Dressing Rooms A, B, C, D, E; Meeting Rooms 2,3,4,5,6,7,8,9,10,11;
2. Auditorium; Lobby, Main Floor Seating, Balcony Seating, Stage, Dressing Rooms
3. Exhibit Hall; Dish Room; Employee Parking Lot
4. Banquet Hall
5. Museum or other \_\_\_\_\_

Personnel Charges	Cost	Quantity	Total
Crew Leader	\$20.00 per hour		
Equipment Operator	\$20.00 per hour		
Labor	\$20.00 per hour		
Equipment Used by Client	Cost		
Basketball Floor	\$600.00		
Fax transmit or receive	\$ 2.00 1 <sup>st</sup> page + \$1.00 add pg		
Photocopies	\$ 0.25 each		
Forklift (without operator)	\$ 15.00 per hour		
	\$100.00 per day		
Washer/Dryer	\$ 50.00 per day		
Iron and Ironing Board	\$ 30.00 per day		
Steamer	\$ 30.00 per day		
Towels	\$ 4.00 each		
Hand Towels	\$ 2.00 each		
Lectern or Podium	\$ 10.00 per day		
Orchestra Shell	\$300.00		
<b>Piano</b> (tuning not included)			
Steinway Concert Grand	\$500.00 (auditorium only)		
Baldwin - Grand	\$300.00 (arena only)		
Upright	\$ 50.00		
<b>Pipe and Drape</b>			
Exhibit Booth 10'x10' with 10' back drop and 3' sides	\$ 20.00 per show		
8' and 3' perimeter drape	\$ 1.00 per running foot		
Staging	\$ 15.00 per section		
Steps when not used with our staging	\$ 15.00 per set		
Risers	\$ 15.00 per section		
Tables (8ft x 30in or 5ft round)	\$ 6.00 each		
Table Cloths (white)	\$ 10.00 each		
Plastic Table Skirting (white)	\$12.00 each		
Paper Table Cloths	\$ 3.00 each		
Chairs	\$ 0.75 each		
Television/VCR	\$ 75.00 per day		
Easel	\$ 10.00 each - limited quantity		
Projector Screen	\$ 15.00 and \$ 25.00 each		

**CITY OF ASHEVILLE  
FEES & CHARGES SUMMARY**

DEPARTMENT     Finance

<u>Name of Revenue</u>	<u>Page</u>
Adult Establishments - License Fees	FN 1
Application Processing Fee	FN 2
Horse-Drawn Carriages	FN 3
Misc - Late Charges on Accounts	FN 4
Returned Item Service Charge	FN 5
Sale - Materials & Services - Accounting	FN 6
Taxicab Regulations	FN 7
Privilege License Fee - Electronic Gaming Business	FN 8

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	Finance	<b>DIVISION</b>	Accounting
<b>Revenue Name</b>	License Fees for Adult Establishments		
<b>Account Code</b>	11000031:442600		

**Description of Revenue**

Revenue derived from licensing of adult establishments and entertainers.

**Fee Schedule**

Business Licenses (and Renewals):

Adult Bookstore	\$500.00
Adult Motion Picture Theatre	\$500.00
Adult Mini Motion Picture Theatre	\$500.00
Adult Live Entertainment Business	\$500.00
Entertainer License (and Renewals)	\$500.00

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

**DEPARTMENT** Finance **DIVISION** Accounting  
**Revenue Name** Application Processing Fee  
**Account Code** 11000031:489000

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**Description of Revenue**

Revenue derived from processing applications required by ordinance as a condition of licensing for pawnbrokers.

**Fee Schedule**

\$25.00



**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

DEPARTMENT Finance DIVISION Accounting

Revenue Name Horse-Drawn Carriage Permits

Account Code See Account Numbers Below

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**Description of Revenue**

Revenue derived from licensing of horse-drawn carriage operations.

**Fee Schedule**

Driver's Permit	\$25.00	11000031:442604
Carriage Permit	\$25.00	11000031:442602
Special Event Permit	\$115.00	11000031:482480

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	Finance	<b>DIVISION</b>	Accounting
<b>Revenue Name</b>	Misc. - Late Charges on Accounts		
<b>Account Code</b>	11000031:489000		

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**Description of Revenue**

Revenue derived from late charges on account receivable balances over 30 days old.

**Fee Schedule**

1 1/2% per month of unpaid balance over 30 days old.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	Finance	<b>DIVISION</b>	Accounting
<b>Revenue Name</b>	Returned Item Service Charge		
<b>Account Code</b>	11000031:482480		

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**Description of Revenue**

Revenue derived from a fee assessed to cover the cost of collecting dishonored items.

**Fee Schedule**

Returned item service charge	\$25.00
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**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

DEPARTMENT	Finance	DIVISION	Accounting
Revenue Name	Sale - Materials & Services		
Account Code	11000031:489000		

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**Description of Revenue**

Revenue derived from the sale of Comprehensive Annual Financial Reports (CAFRs).

**Fee Schedule**

\$15.00

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

DEPARTMENT	Finance	DIVISION	Accounting
Revenue Name	Taxicab Regulations		
Account Code	See below		

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**Description of Revenue**

Revenue derived from the issuance of certificates and permits for taxicab owners and drivers.

**Fee Schedule**

- |  |         |
|--|---------|
| A. Taxicab Owners' Certificates                                |         |
| 1. Issuance of Certificate of Public Convenience and Necessity | \$25.00 |
| 2. Application Amendment                                       | \$2.50  |
| 3. Annual Renewal of Certificate                               | \$5.00  |
| B. Taxicab Driver's Permit                                     |         |
| 1. Issuance of original permit                                 | \$15.00 |
| 2. Renewal/Transfer  | \$10.00 |

Account Numbers	A. 11000031:442602
	B. 11000031:442604

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Finance</u>	<b>DIVISION</b>	<u>Accounting</u>
<b>Revenue Name</b>	<u>Privilege License Fee - Electronic Gaming Business</u>		
<b>Account Code</b>	<u>11000410:442600</u>		

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**Description of Revenue**

Revenue derived from business\privilege license permit fees paid for permits for all electronic gaming business.

**Fee Schedule**

Base fee \$1,000.00 per year; plus \$2,500.00 per machine added to the base fee.

**CITY OF ASHEVILLE  
FEES & CHARGES SUMMARY**

DEPARTMENT     Fire and Rescue

<u>Name of Revenue</u>	<u>Page</u>
Fire Inspection Fees	FR 1
Professional Services User Fees	FR 2-8

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

DEPARTMENT	Fire	DIVISION	Management Services
Revenue Name	Fire Inspections Fees		
Account Code	See Below		

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**Description of Revenue**

Revenue derived from fees charged for fire inspections.

**Fee Schedule**

See schedule in attached Exhibit "A"

**Account Numbers:**

Fire Inspection Fees	11000110:443620
Mandatory Fire Inspection	11000110:443621
Standby Fees	11000110:450034



City of Asheville Fire Department  
Adopted Professional Services User Fees for FY 10-11

**A. FEES FOR STATE MANDATED PERIODIC FIRE INSPECTIONS**  
**ORDINARY RISK OCCUPANCIES – inspected and fees charged every 36 months**

Ordinary Risk Occupancies: Uses that have an average probability of a fire or other emergency occurring due to type and/or quantity of materials stored, used, or handled on site, or because of processes typically performed in business operations. Additionally, these occupancies would have an average risk of injury or death to the occupants in a fire or other emergency.

	First Inspection Fee	Reinspection Fee if all Violations Cleared	Reinspection fee if violations NOT Cleared	Second Reinspection Fee if all Cleared	Second Reinspection Fee if NOT Cleared
<b><u>1. Small Assembly - Group A</u></b>					
a. Capacity 50-99	\$75.00	\$0.00	\$150.00	\$0.00	\$300.00
<b><u>2.1 Business – Group B</u></b>					
<b><u>2.2 Mercantile – Group M</u></b>					
<b><u>2.3 Storage – Group S (see footnote 12)</u></b>					
<b><u>2.4 Utility – Group U (see footnote 12)</u></b>					
a. Less than 501 sq. ft.	\$25.00	\$0.00	\$50.00	\$0.00	\$100.00
b. 501 to 2,500 sq. ft.	\$75.00	\$0.00	\$150.00	\$0.00	\$300.00
c. 2,501 to 10,000 sq. ft.	\$125.00	\$0.00	\$250.00	\$0.00	\$500.00
d. 10,001 to 20,000 sq. ft.	\$175.00	\$0.00	\$350.00	\$0.00	\$700.00
e. 20,001 to 40,000 sq. ft.	\$225.00	\$0.00	\$450.00	\$0.00	\$900.00
f. 40,001 to 80,000 sq. ft.	\$275.00	\$0.00	\$550.00	\$0.00	\$1,100.00
g. 80,001 to 120,000 sq. ft.	\$325.00	\$0.00	\$650.00	\$0.00	\$1,300.00
h. 120,001 to 150,000 sq. ft.	\$375.00	\$0.00	\$750.00	\$0.00	\$1,500.00
i. 150,001 to 200,000 sq. ft.	\$425.00	\$0.00	\$850.00	\$0.00	\$1,700.00
j. 200,001 sq. ft. plus	\$500.00	\$0.00	\$1,000.00	\$0.00	\$2,000.00

City of Asheville Fire Department  
Adopted Professional Services User Fees for FY 10-11

**B. FEES FOR STATE MANDATED PERIODIC FIRE INSPECTIONS**  
**MODERATE RISK OCCUPANCIES – inspected and fees charged every 24 months**

Moderate Risk Occupancies: Uses that have an average probability of a fire or other emergency occurring, but due to the type and/or quantity of materials stored, used, or handled on site, or because of processes typically performed in their operations, a fire may be more intense or the emergency more severe. Additionally, these occupancies would have a higher than average risk of injury or death to the occupants in a fire or other emergency due to occupants' age and/or presence of higher fire risk processes.

First Inspection Fee	Reinspection Fee if all Violations Cleared	Reinspection fee if violations NOT Cleared	Second Reinspection Fee if all Cleared	Second Reinspection Fee if NOT Cleared

**1.1 Educational Group E – Private Schools** (See footnote 9 for Public Schools)

**1.2 Factory – Industrial – Group F**

a. Less than 501 sq. ft.	\$25.00	\$0.00	\$50.00	\$100.00
b. 501 to 2,500 sq. ft.	\$75.00	\$0.00	\$150.00	\$300.00
c. 2,501 to 10,000 sq. ft.	\$125.00	\$0.00	\$250.00	\$500.00
d. 10,001 to 20,000 sq. ft.	\$175.00	\$0.00	\$350.00	\$700.00
e. 20,001 to 40,000 sq. ft.	\$225.00	\$0.00	\$450.00	\$900.00
f. 40,001 to 80,000 sq. ft.	\$275.00	\$0.00	\$550.00	\$1,100.00
g. 80,001 to 120,000 sq. ft.	\$325.00	\$0.00	\$650.00	\$1,300.00
h. 120,001 to 150,000 sq.ft.	\$375.00	\$0.00	\$750.00	\$1,500.00
i. 150,001 to 200,000 sq.ft.	\$425.00	\$0.00	\$850.00	\$1,700.00
j. 200,001 sq. ft. plus	\$500.00	\$0.00	\$1,000.00	\$2,000.00

**2.1. Educational Group E – Public Schools** (See footnote 9 for Public Schools)

a. Each school site	\$250.00	\$0.00	\$500.00	\$1,000.00
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City of Asheville Fire Department  
Adopted Professional Services User Fees for FY 10-11

**C. FEES FOR STATE MANDATED PERIODIC FIRE INSPECTIONS**  
**HIGH RISK OCCUPANCIES – inspected and fees charged every 12 months**

High Risk Occupancies: Uses that have a higher than average probability of a fire or other emergency occurring due to type and/or quantity of materials stored, used, or handled on site, or because of processes typically performed in business operations. Additionally, these occupancies would include those that have a higher than average risk for injury or death to occupants due to age, physical or mental abilities, occupant load, or size and complexity of structure.

	First Inspection Fee	Reinspection Fee if all Violations Cleared	Reinspection Fee if violations NOT Cleared	Second Reinspection Fee if all Cleared	Second Reinspection Fee if NOT Cleared
<b>1. Large Assembly - Group A (see footnote 11)</b>					
a. Capacity 100-200	\$125.00	\$0.00	\$250.00	\$0.00	\$500.00
b. Capacity 201-300	\$175.00	\$0.00	\$350.00	\$0.00	\$700.00
c. Capacity 301-400	\$225.00	\$0.00	\$450.00	\$0.00	\$900.00
d. Capacity 401-500	\$275.00	\$0.00	\$550.00	\$0.00	\$1,100.00
e. Capacity 501-600	\$325.00	\$0.00	\$650.00	\$0.00	\$1,300.00
f. Capacity 601-plus	\$375.00	\$0.00	\$750.00	\$0.00	\$1,500.00
<b>2.1 Educational Group E - Day Care</b>					
<b>2.2 Institutional Group I, R-4, and R-3 Group Homes</b>					
a. Licensed for 0-25	\$75.00	\$0.00	\$150.00	\$0.00	\$300.00
b. Licensed for 26 – 50	\$125.00	\$0.00	\$250.00	\$0.00	\$500.00
c. Licensed for 51-100	\$175.00	\$0.00	\$350.00	\$0.00	\$700.00
d. Licensed for 101-150	\$225.00	\$0.00	\$450.00	\$0.00	\$900.00
e. Licensed for 151-175	\$275.00	\$0.00	\$550.00	\$0.00	\$1,100.00
f. Licensed 176 plus	\$500.00	\$0.00	\$1,000.00	\$0.00	\$2,000.00
g. Hospitals – Per Building	\$500.00	\$0.00	\$1,000.00	\$0.00	\$2,000.00

**City of Asheville Fire Department**  
**Adopted Professional Services User Fees for FY 10-11**

**3. Hazardous - Group H**

a. Less than 501 sq. ft.	\$25.00	\$0.00	\$50.00	\$0.00	\$100.00
b. 501 to 2,500 sq. ft.	\$75.00	\$0.00	\$150.00	\$0.00	\$300.00
c. 2,501 to 10,000 sq. ft.	\$125.00	\$0.00	\$250.00	\$0.00	\$500.00
d. 10,001 to 20,000 sq. ft.	\$175.00	\$0.00	\$350.00	\$0.00	\$700.00
e. 20,001 to 40,000 sq. ft.	\$225.00	\$0.00	\$450.00	\$0.00	\$900.00
f. 40,001 to 80,000 sq. ft.	\$275.00	\$0.00	\$550.00	\$0.00	\$1,100.00
g. 80,001 to 120,000 sq. ft.	\$325.00	\$0.00	\$650.00	\$0.00	\$1,300.00
h. 120,001 to 150,000 sq. ft.	\$375.00	\$0.00	\$750.00	\$0.00	\$1,500.00
i. 150,001 to 200,000 sq. ft.	\$425.00	\$0.00	\$850.00	\$0.00	\$1,700.00
j. 200,001 sq. ft. plus	\$500.00	\$0.00	\$1,000.00	\$0.00	\$2,000.00

**4. Residential (see footnote 5 and 13)**

**Group R-1 Number of Sleeping Rooms**

a. 1-30	\$75.00	\$0.00	\$150.00	\$0.00	\$300.00
b. 31-50	\$125.00	\$0.00	\$250.00	\$0.00	\$500.00
c. 51-75	\$175.00	\$0.00	\$350.00	\$0.00	\$700.00
d. 76-99	\$225.00	\$0.00	\$450.00	\$0.00	\$900.00
e. 100-125	\$275.00	\$0.00	\$550.00	\$0.00	\$1,100.00
f. 126-175	\$325.00	\$0.00	\$650.00	\$0.00	\$1,300.00
g. 176-199	\$375.00	\$0.00	\$750.00	\$0.00	\$1,500.00
h. 200-250	\$425.00	\$0.00	\$850.00	\$0.00	\$1,700.00
i. 251 plus	\$500.00	\$0.00	\$1,000.00	\$0.00	\$2,000.00

**R-2 Buildings (inspection of common use areas only)**

j. 1 to 5	\$75.00	\$0.00	\$150.00	\$0.00	\$300.00
k. 6 to 10	\$125.00	\$0.00	\$250.00	\$0.00	\$500.00
l. 11 to 20	\$175.00	\$0.00	\$350.00	\$0.00	\$700.00
m. 21 to 30	\$225.00	\$0.00	\$450.00	\$0.00	\$900.00
n. 31 to 40	\$275.00	\$0.00	\$550.00	\$0.00	\$1,100.00
o. 41 plus	\$325.00	\$0.00	\$650.00	\$0.00	\$1,300.00

**5. High-Rise (inspection of common use/service areas only)**

a. <u>Common Areas</u>	\$250.00	\$0.00	\$500.00	\$0.00	\$1,000.00
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City of Asheville Fire Department  
Adopted Professional Services User Fees for FY 10-11

**D. FEES FOR NEW CONSTRUCTION INSPECTION SERVICES**

Fees for new construction inspection services are identified with the Building Safety Department's fee schedule as an integral component of City Government's Development Services Center.

**E. FEES FOR ADOPTED STATE FIRE CODE PERMITS**

<u>Code Section/Title</u>		<u>Permit Fees</u>
1. 105.6.4	Carnivals and fairs	\$100.00/event
2. 105.6.9	Covered mall buildings	\$500.00/year
3. 105.6.14	Explosives	\$50.00/48 hours or \$100.00/30 days
4. 105.6.14	Use of Outdoor Fireworks (Does not include standby apparatus or personnel)	\$100.00/event or \$500.00/event After 5 <sup>th</sup> permit issued in fiscal year
4. 105.6.16	Flammable liquids (Items 5-10)	\$50.00
5. 105.6.19	Fumigation and thermal insecticidal fogging	\$100.00
6. 105.6.26	Liquid- or gas-fueled vehicles or equipment in assembly buildings	\$50.00

**City of Asheville Fire Department**  
**Adopted Professional Services User Fees for FY 10-11**

7.	105.6.30-32	Open burning and open flame use	\$50.00
8.	105.6.36	Pyrotechnics Special Effects	\$50.00
9.	105.6.43	Fireworks Tent	\$300.00/30 days
10.	105.6.43	Assembly Tent	Follow Assembly Inspection Fee Schedule in Section A or C
11.	105.6.43	All Other Tents Requiring a Permit	\$50.00/30 days
12.	105.6.XX	Any other operational permits not listed above and required by the NC Fire Code	\$50.00

**F. DEDICATED SERVICES OF FIRE AND RESCUE PERSONNEL**

Appropriate personnel and apparatus necessary for a requested or required service will be determined by the Fire and Rescue Chief. A written agreement of the supplemental service will be in place prior to AFR providing any services, or may be used by the judicial system as necessary.

**Rank/Band Required for Duty    Hourly rate or portion of any hour (two hour minimum)**

1. Firefighter	\$30.00
2. Senior Firefighter	\$35.00
3. Engineer	\$40.00
4. Specialist	\$45.00
5. Company Officer	\$50.00
6. Chief Officer	\$55.00

City of Asheville Fire Department  
Adopted Professional Services User Fees for FY 10-11

**G. DEDICATED STANDBY OF EMERGENCY APPARATUS**

<b><u>Apparatus Required for Duty</u></b>	<b><u>Hourly rate or portion of any hour</u></b>
1. Support vehicle	\$ 25.00
2. Light duty quick response vehicle, boat	\$ 50.00
3. Fire Engine	\$200.00
4. Rescue Truck or Quint	\$250.00
5. Ladder Truck	\$300.00

**Footnotes for Sections "A", "B", and "C":**

1. For Multi-occupancy buildings, other than residential or institutional, fees are per occupancy.
2. For single buildings where there are more than four occupancies, all occupants agree to a continuing inspection date, and a single invoice is paid through the building owner(s) or agent, a 33.3% discount on the first inspection fee is available. NO discounts are available on reinspections due to non-compliance.
3. For multiple buildings owned by the same owner(s) the fees are per building as defined by the NC State Building Code.
4. Subsequent reinspections beyond the second reinspection with violations not cleared will result in doubled fees with each necessary reinspection of continuing violations, with no fee cap.
5. High-rise buildings shall be assessed a fee for the common use areas per section C5.
6. Inspections will match the State mandated minimum inspection frequency. The Fire Chief can authorize a specific occupancy classification to be inspected more frequently, but not less frequently.
7. At the time of the periodic inspection for the occupancy or business operation, if an operational permit is required, that permit fee is included with the periodic inspection fee for that permit type.
8. Occupancies that are current with fire inspection fees as outlined above are not charged staff time for staff fire safety training. Occupancies that are not current or not covered by the above fee schedule will be charged according to the hourly rate fee schedule for staff fire safety training.
9. Asheville City public schools are inspected every six months, as required by state statute; however, these fees are billed on an annual basis. All Buncombe County owned school buildings are inspected by Buncombe County Government.
10. Premises, complexes, and/or uses that are not covered by the above fee schedule will be charged according to the hourly rate fee schedule for the specialist rank.
11. Large assembly occupancies used primarily for worship and that are not used for exhibition or display purposes are inspected on a 36 month schedule regardless of occupant load, in accordance with the North Carolina State Fire Code.
12. Parking garages, greenhouses, sheds, stables, tanks, and towers will be charged according to the hourly rate fee schedule for the specialist rank.
13. Accessory buildings, such as clubhouses, maintenance sheds, etc, are inspected independently based on their occupancy type.

**CITY OF ASHEVILLE  
FEES & CHARGES SUMMARY**

DEPARTMENT     Administrative Services

<u>Name of Revenue</u>	<u>Page</u>
Sale- Materials & Services	
Certified Copies	AS 1
Record of City Council Meetings	AS 2
Xerox Copies	AS 3
Copy Fee Policy	AS 4-5



**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

**DEPARTMENT** Administrative Services **DIVISION** City Clerk  
**Revenue Name** Sale-Materials & Services  
**Account Code** 11000012:450000

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**Description of Revenue**

Revenue derived from sale of certified copies to the public.

**Fee Schedule**

\$3.00 for first page and \$1.00 for each additional page.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Administrative Services</u>	<b>DIVISION</b>	<u>City Clerk</u>
<b>Revenue Name</b>	<u>Sale-Materials &amp; Services</u>		
<b>Account Code</b>	<u>11000012:450000</u>		

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**Description of Revenue**

Revenue derived from sale of City Council agenda material, verbatim transcripts or duplications of recorded meetings.

**Fee Schedule**

A. Duplicates of City Council Meetings on Disc - \$3.00

B. Agenda Material

Formal Meeting: Actual Copy Costs

(All reports, etc. will be billed at actual costs in addition to regular material.)

C. All fees are to be paid in advance.

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

**DEPARTMENT** Administrative Services **DIVISION** See Below  
**Revenue Name** Sale - Materials & Services  
**Account Code** 11000012:450000

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**Description of Revenue**

Revenue derived from sale of xerox copies to the public.

**Fee Schedule**

See attached City fee policy.

## CITY OF ASHEVILLE COPY FEE POLICY

1. The charge for copies of public records that are collected or available in pre-printed form and are for sale in such form shall be .03 per single-sided copy and .05 per double-sided copy. This charge shall not apply to copies made from the City of Asheville Code, but copies made from the City Code are subject to the other provisions of this policy. If records ordinarily collected or available in pre-printed form are not available at the time a request is made for them, copies of such records shall be made and charged in accordance with the other provisions of this Policy.
2. Copies of public records that are not otherwise collected or available in pre-printed form and that require an extensive use of clerical or information technology resources may be considered a special service and subject to an additional labor charge. The special service charge, if applicable, shall be \$18.00/hour, which approximates the hourly rate of pay plus fringe benefits for the position of Administrative Secretary in the City's pay schedule (effective July 1, 1997). Charges under this provision shall be imposed for every 6 minute increment or fraction thereof, but shall not relate back to the first 10 minutes (i.e.: \$2.15/6 minutes).
3. A fee of \$1.25 shall be charged for mailing copies of public records to any person, firm or corporation, unless the cost of postage exceeds \$1.00 in which case the fee for mailing shall be the actual postage plus \$1.22. The mailing fee shall be in addition to any other copying fee provided for herein.
4. Copies of public records may be requested during the normal working hours from the office or department being asked to furnish said records. Said records will be furnished as promptly as possible. Extraordinary requests will be fulfilled within 2 working days, unless the request will require more time to fulfill. The office or department fulfilling an extraordinary request will inform the person making the request of the estimated time for completion of the work, if possible, when the requested copies will be available, and what the estimated fee will be.
5. A list of records or documents collected or available in pre-printed form, together with the cost and the name and location of where such document is available, shall be maintained in each City department or office. Each City department or office that maintains pre-printed documents shall insure that at least one copy is furnished to the City Clerk's Office.
6. Any person requesting public records from any City department or office who is charged a fee that the requestee believes is unfair or unreasonable may

appeal to the City Manager. Nothing herein is intended to supersede any remedy available under G.S. 132-6.2 or other applicable law.

7. Nothing herein shall be construed to prevent or prohibit any person, firm or corporation that frequently requests copies of public records from entering into a written agreement with the City for reimbursing the City for costs thereof, provided that such agreement shall not be inconsistent with the provisions of G.S. 132-6.2.
8. The City Manager is authorized to adjust copy fees or make revisions to the copy fee policy based on changes in the City's cost of providing this service.

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James L. Westbrook, Jr.  
City Manager

CITY OF ASHEVILLE  
FEES & CHARGES SUMMARY

DEPARTMENT     Economic Development

<u>Name of Revenue</u>	<u>Page</u>
Property Sale/Air Rights Transaction Fee	ED 1

**CITY OF ASHEVILLE  
FEES & CHARGES MANUAL**

<b>DEPARTMENT</b>	<u>Economic Development</u>	<b>DIVISION</b>	<u>Administration</u>
<b>Revenue Name</b>	<u>Property Sale/Air Rights Transaction Fee</u>		
<b>Account Code</b>	<u>11000070:489000</u>		

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**Description of Revenue**

Revenue derived from recovery of staff costs for time spent on the disposition of air rights, surplus property sales and air rights sales.

**Fee Schedule**

Transaction Fee:                      \$170.00 per request